

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



دَعَا قَوْلُهُ دَعَا سَوَاعِدَ سَوَاعِدَ سَوَاعِدَ سَوَاعِدَ سَوَاعِدَ

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2025 22

دَعَا سَوَاعِدَ سَوَاعِدَ

Abdul Mathen Mohamed (May 22, 2025 18:28 GMT+5)



DISPOSAL FORM

FINANCE DIVISION

FORM NO



MATERIAL



ASSET

Division: HC & Admin Division

Asset / Material Code	Asset / Material Description	QTY	Location	Reason for Disposal	Method of Disposal	Book Value	Sales Value	Profit / Loss on Disposal
2000, 1000	HP Deskjet 2000, 1000 -61 black	7	Male' v	Obselute v	Sale v	300.00	-	
2000, 1000	HP Deskjet 2000, 1000 - 61 color	16	Male' v	Obselute v	Sale v	330.00	-	
HP Laserjet 1020	HP 12A (Q2612A)	11	Male' v	Obselute v	Sale v	1200.00	-	
HP Officejet 6500	HP 920 Black	8	Male' v	Obselute v	Sale v	340.00	-	
HP Officejet 6500	HP 920 Magenta	10	Male' v	Obselute v	Sale v	250.00	-	
HP Officejet 6500	HP 920 Yellow	5	Male' v	Obselute v	Sale v	250.00	-	
HP Officejet 6500	HP 920 Cyan	12	Male' v	Obselute v	Sale v	250.00	-	
HP designjet 510	(All 82ml cartridges), (HP 82) 82 Black Black-CH565A	5	Male' v	Obselute v	Sale v	1300.00	-	
HP designjet 510	(All 82ml cartridges), 82 Cyan Cyan-CH566A	4	Male' v	Obselute v	Sale v	1300.00	-	
HP designjet 510	(All 82ml cartridges), 82 Magenta Magenta-CH5657A	6	Male' v	Obselute v	Sale v	1300.00	-	

For Requesting Department / Division

Prepared by:

Name / ID: Mariyam Nishwa

Designation: SAA

Signature:

Date: 06.05.2025

Approved by Division Head:

Name / ID: Yoosuf Naleez

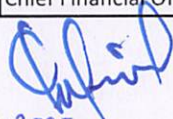
Designation: GM, HC & A

Signature

Date: 13.05.2025

FINANCE DIVISION

FORM NO

For Approval**Approved by: Finance Division**Name / ID: Designation: Signature: 

Date: 13.05.2025

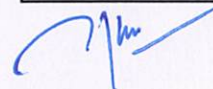
Evaluation Procedure (Need MD approval if above 1 million)Above 1 million ☐Below 1 million ☐**Approved by: Managing Director / Designate**Name: Designation: Signature:

Date

Approved by: Sales DepartmentName / ID: Designation: Signature: 

Ahmed Samir (May 22, 2025 11:10 GMT+5)

Date: May 22, 2025

Kindly please attached the following.**ANNEX 1:** Pictures of the disposal asset / material**ANNEX 2:** Detail assessment report of disposal asset / material**ANNEX 3:** Screen shot of SAP system of the disposal asset / material**Approved by: Admin & HR Division**Name / ID: Designation: Signature: 

Date: 13.05.2025

Approved by: Business Development DivisionName / ID: Designation: Signature: 

Date: May 22, 2025

Asset / Material Disposal in SAP by:Name / ID: Designation: Signature: Date: Disposal No:



DISPOSAL FORM

FINANCE DIVISION

FORM NO



MATERIAL



ASSET

Division:

Asset / Material Code	Asset / Material Description	QTY	Location	Reason for Disposal	Method of Disposal	Book Value	Sales Value	Profit / Loss on Disposal
HP designjet 510	(All 82ml cartridges), 82 Yellow Yellow-CH568A	7	Male'	Obselute	Sale	1300.00	-	
OfficeJet 4620	HP 564 (CB316WN)	4	Male'	Obselute	Sale	300.00	-	
HPColor LJ CP3525	HP 504 Black (CE250A) Magenta (CE253A)	4	Male'	Obselute	Sale	2500.00	-	
HPColor LJ CP3525	Laser Jet, HP 504 Cyan (CE251A)	25	Male'	Obselute	Sale	2000.00	-	
HPColor LJ CP3525	Laser Jet, HP 504 Magenta (CE253A)	6	Male'	Obselute	Sale	2000.00	-	
HPColor LJ CP3525	Laser Jet, HP 504 Yellow (CE252A)	8	Male'	Obselute	Sale	2000.00	-	
7800 color printer	Phaser 7800 color printer, Ink: Cyan	9	Male'	Obselute	Sale	4000.00	-	
7800 color printer	Phaser 7800 color printer, Ink: Magenta	5	Male'	Obselute	Sale	4000.00	-	
7800 color printer	Phaser 7800 color printer, Ink: Yellow	3	Male'	Obselute	Sale	4000.00	-	
7800 color printer	Phaser 7800 color printer, Ink: Black	4	Male'	Obselute	Sale	3600.00	-	

For Requesting Department / Division

Prepared by:

Name / ID:

Mariyam Nishwa

Designation:

SAA

Signature:

Date:

13.05.2025

Approved by Division Head:

Name / ID:

Yoosuf Naleez

Designation:

GM, HC & A

Signature:

Date:

13.05.2025

FINANCE DIVISION

FORM NO

For Approval**Approved by: Finance Division**

Name / ID: Ali Shareef

Designation: Chief Financial Officer

Signature:

Date: 13.05.2025

Evaluation Procedure (Need MD approval if above 1 million)Above 1 million ☐Below 1 million ☐**Approved by: Managing Director / Designate**

Name:

Designation:

Signature:

Date

Approved by: Sales Department

Name / ID: Ahmed Samiu

Designation: Assistant Sales Manager

Signature:

Ahmed Samiu, May 22, 2025 11:10 GMT+5)

Date: May 22, 2025

Kindly please attached the following.**ANNEX 1:** Pictures of the disposal asset / material**ANNEX 2:** Detail assessment report of disposal asset / material**ANNEX 3:** Screen shot of SAP system of the disposal asset / material**Approved by: Admin & HR Division**

Name / ID: Yoosuf Naleez

Designation: GM, HC & A

Signature

Date: 13.05.2025

Approved by: Business Development Division

Name / ID: Ali Irshad- Mohamed Sameer Ali

Designation: Marketing & PR Manager GM,BD

Signature:

Date: May 22, 2025

Asset / Material Disposal in SAP by:

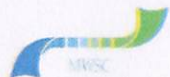
Name / ID:

Designation:

Signature:

Date:

Disposal No:



DISPOSAL FORM

FINANCE DIVISION

FORM NO



MATERIAL



ASSET

Division:

Asset / Material Code	Asset / Material Description	QTY	Location	Reason for Disposal	Method of Disposal	Book Value	Sales Value	Profit / Loss on Disposal
7800 color printer	Phaser 7800 color printer, Waste cartridge	9	Male'	Obselute	Sale	4000.00	-	
3635	HP Deskjet INK Advantage 3635, Cartridge 652 Black	17	Male'	Obselute	Sale	350.00	-	
3635	HP Deskjet INK Advantage 3635, Cartridge 652 Color	1	Male'	Obselute	Sale	350.00	-	
163	Toshiba e-studio 163, DP1640 T-1640D -5K	8	Male'	Obselute	Sale	1556.60	-	
2006,2007	Toshiba e-studio 2006, 2007, (T-2507)	3	Male'	Obselute	Sale	1200.00	-	
HP Deskjet 542 A	HP-203 Black	2	Male'	Obselute	Sale	1500.00	-	
HP Deskjet 542 A	HP-203 Yellow	4	Male'	Obselute	Sale	1500.00	-	
HP Deskjet 542 A	HP-203-Cyan	2	Male'	Obselute	Sale	1500.00	-	
CB540A	CB Deskjet 540 A (CB540A), HP-125 Black	9	Male'	Obselute	Sale	200.00	-	
CB540A	CB Deskjet 540 A (CB540A), HP-125 Cyan	14	Male'	Obselute	Sale	200.00	-	

For Requesting Department / Division

Prepared by:

Name / ID:

Mariyam Nishwa

Designation:

SAA

Signature:

Date:

13.05.2025

Approved by Division Head:

Name / ID:

Yoosuf Naleez

Designation:

GM, HC & A

Signature:

Date:

13.05.2025

FINANCE DIVISION

FORM NO

For Approval**Approved by: Finance Division**

Name / ID: Ali Shareef

Designation: Chief Financial Officer

Signature: 

Date: 13.05.2025

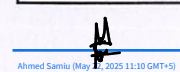
Evaluation Procedure (Need MD approval if above 1 million)Above 1 million ☐Below 1 million ☐**Approved by: Managing Director / Designate**Name: Designation: Signature:

Date

Approved by: Sales Department

Name / ID: Ahmed Samiu

Designation: Assistant Sales Manager

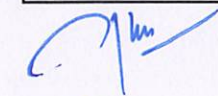
Signature: 
Ahmed Samiu (May 13, 2025 11:30 GMT+5)

Date: May 22, 2025

Kindly please attached the following.**ANNEX 1:** Pictures of the disposal asset / material**ANNEX 2:** Detail assessment report of disposal asset / material**ANNEX 3:** Screen shot of SAP system of the disposal asset / material**Approved by: Admin & HR Division**

Name / ID: Yoosuf Naleez

Designation: GM, HC & A

Signature: 

Date: 13.05.2025

Approved by: Business Development Division

Name / ID: Ali Irshad Mohamed Sameer Ali

Designation: Marketing & PR Manager GM,BD

Signature: 

Date: May 22, 2025

Asset / Material Disposal in SAP by:Name / ID: Designation: Signature: Date: Disposal No:



DISPOSAL FORM

FINANCE DIVISION

FORM NO



MATERIAL



ASSET

Division:

Asset / Material Code	Asset / Material Description	QTY	Location	Reason for Disposal	Method of Disposal	Book Value	Sales Value	Profit / Loss on Disposal
CB540A	CB Deskjet 540 A (CB540A), HP-125 Magenta	15	Male'	Obselute	Sale	200.00	-	
CB540A	CB Deskjet 540 A (CB540A), HP-125 Yellow	8	Male'	Obselute	Sale	200.00	-	
CF-Deskjet 413	HP -410 Megenta	6	Male'	Obselute	Sale	1990.00	-	
CF-Deskjet 410	HP -410 Black	5	Male'	Obselute	Sale	1420.00	-	
CF-Deskjet 411	HP - 410 Cyan	6	Male'	Obselute	Sale	1990.00	-	
CF-Deskjet 412	HP - 410 Yellow	6	Male'	Obselute	Sale	1990.00	-	
MFC8 460N	Brother MFC 8460N, (TN-3145)	6	Male'	Obselute	Sale	1084.00	-	
Brother MFC-7220	(TN-3185)	9	Male'	Obselute	Sale	1550.00	-	
Brother MFC-7220	(TN-2025)	15	Male'	Obselute	Sale	751.72	-	
HP -CF333A	654 A Mananta	7	Male'	Obselute	Sale	1038.00	-	

For Requesting Department / Division

Prepared by:

Name / ID:

Mariyam Nishwa

Designation:

SAA

Signature:

Date:

13.05.2025

Approved by Division Head:

Name / ID:

Yoosuf Naleez

Designation:

GM, HC & A

Signature

Date:

13.05.2025

FINANCE DIVISION

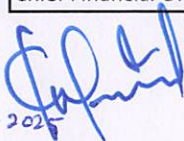
FORM NO

For Approval

Approved by: Finance Division

Name / ID:

Designation:

Signature: 

Date: 13-05-2025

Evaluation Procedure (Need MD approval if above 1 million)

Above 1 million ☐

Below 1 million ☐

Approved by: Managing Director / Designate

Name:

Designation:

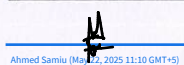
Signature:

Date

Approved by: Sales Department

Name / ID:

Designation:

Signature: 

Date: May 22, 2025

Kindly please attached the following.

ANNEX 1: Pictures of the disposal asset / material

ANNEX 2: Detail assessment report of disposal asset / material

ANNEX 3: Screen shot of SAP system of the disposal asset / material

Approved by: Business Development Division

Name / ID:

Designation:

Signature: 

Date: May 22, 2025

Approved by: Admin & HR Division

Name / ID:

Designation:

Signature: 

Date: 13-05-2025

Asset / Material Disposal in SAP by:

Name / ID:

Designation:

Signature:

Date:

Disposal No:





DISPOSAL FORM

FINANCE DIVISION

FORM NO



MATERIAL



ASSET

Division:

Asset / Material Code	Asset / Material Description	QTY	Location	Reason for Disposal	Method of Disposal	Book Value	Sales Value	Profit / Loss on Disposal
HP -CF331A	654 A Cyan	10	Male' v	Obselute v	Sale v	1038.00	-	
HP -CF332A	654 A Yellow	11	Male' v	Obselute v	Sale v	1038.00	-	
			-	-	-			
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			-	-	-			
			-	-	-			
			-	-	-			
			-	-	-			
			-	-	-			
			-	-	-			

For Requesting Department / Division

Prepared by:

Name / ID:

Mariyam Nishwa

Designation:

SAA

Signature:

Date:

13.05.2025

Approved by Division Head:

Name / ID:

Yoosuf Naleez

Designation:

GM, HC & A

Signature

Date:

13.05.2025

FINANCE DIVISION

FORM NO

For Approval**Approved by: Finance Division**Name / ID: Designation: Signature: 

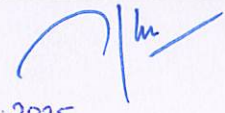
Date: 13.05.2025

Evaluation Procedure (Need MD approval if above 1 million)Above 1 million ☐Below 1 million ☐**Approved by: Managing Director / Designate**Name: Designation: Signature:

Date

Approved by: Sales DepartmentName / ID: Designation: Signature: 
Ahmed Samiu (M) 22, 2025 11:10 GMT+5

Date: May 22, 2025

Kindly please attached the following.**ANNEX 1:** Pictures of the disposal asset / material**ANNEX 2:** Detail assessment report of disposal asset / material**ANNEX 3:** Screen shot of SAP system of the disposal asset / material**Approved by: Admin & HR Division**Name / ID: Designation: Signature: 

Date: 13.05.2025

Approved by: Business Development DivisionName / ID: Designation: Signature: 

Date: May 22, 2025

Asset / Material Disposal in SAP by:Name / ID: Designation: Signature: Date: Disposal No:

Cartridges not in use for disposal (SALES Verified)					
Item Code	Model	Toner / Cartridge	Physical Qty	Rate	Total
C-014	HP Deskjet 2000, 1000	61 black,	7	300	2,100.00
C-015	HP Deskjet 2000, 1000	61 color	16	330	5,280.00
C-012	HP Laserjet 1020	HP 12A (Q2612A)	11	1,200.00	13,200.00
C-030	HP Officejet 6500	HP 920 Black	8	340	2,720.00
C-031	HP Officejet 6500	HP 920 Magenta	10	250	2,500.00
C-032	HP Officejet 6500	HP 920 Yellow	5	250	1,250.00
C-033	HP Officejet 6500	HP 920 Cyan	12	250	3,000.00
C-018	HP designjet 510 (All 82ml cartridges)	(HP 82) 82 Black Black-CH565A	5	1,300.00	6,500.00
C-019	HP designjet 510 (All 82ml cartridges)	82 Cyan Cyan-CH566A	4	1,300.00	5,200.00
C-020	HP designjet 510 (All 82ml cartridges)	82 Magenta Magenta-CH5657A	6	1,300.00	7,800.00
C-021	HP designjet 510 (All 82ml cartridges)	82 Yellow Yellow-CH568A	7	1,300.00	9,100.00
C-008	OfficeJet 4620	HP 564 (CB316WN)	6	300	1,800.00
C-038	HP Color LaserJet CP3525	HP 504 Black (CE250A) Magenta (CE253A)	4	2,500.00	10,000.00
C-039	HP Color LaserJet CP3525	HP 504 Cyan (CE251A)	23	2,000.00	46,000.00
C-040	HP Color LaserJet CP3525	HP 504 Magenta (CE253A)	7	2,000.00	14,000.00
C-041	HP Color LaserJet CP3525	HP 504 Yellow (CE252A)	10	2,000.00	20,000.00
C-086	Phaser 7800 color printer	Ink: Cyan	9	4,000.00	36,000.00
C-084	Phaser 7800 color printer	Ink: Magenta	6	4,000.00	24,000.00
C-087	Phaser 7800 color printer	Ink: Yellow	3	4,000.00	12,000.00
C-085	Phaser 7800 color printer	Ink: Black	4	3,600.00	14,400.00
C-083	Phaser 7800 color printer	Waste cartridge	9	4,000.00	36,000.00
C-129	HP Deskjet INK Advantage 3635	Cartridge 652 Black	3	350	1,050.00
C-130	HP Deskjet INK Advantage 3635	Cartridge 652 Color	0	350	0.00
T-001	Toshiba e-studio 163	DP1640 T-1640D -5K	8	1,556.60	12,452.80
T-003	Toshiba e-studio 2006, 2007	(T-2507)	3	1,200.00	3,600.00
C-034	CB Deskjet 540 A (CB540A)	HP-125 Black	1	200	200.00
-	CB Deskjet 540 A (CB540A)	HP-125 Cyan	12	200	2,400.00
-	CB Deskjet 540 A (CB540A)	HP-125 Magenta	10	200	2,000.00
-	CB Deskjet 540 A (CB540A)	HP-125 Yellow	8	200	1,600.00
C-112	CF-Deskjet 413	HP -410 Megenta	6	1,990.00	11,940.00
C-110	CF-Deskjet 410	HP -410 Black	6	1,420.00	8,520.00
-	CF-Deskjet 411	HP - 410 Cyan	6	1,990.00	11,940.00
C-113	CF-Deskjet 412	HP - 410 Yellow	6	1,990.00	11,940.00
T-011	Brother MFC 8460N	(TN-3145)	6	1,084.00	6,504.00
T-010	Brother MFC-7220	(TN-3185)	9	1,550.00	13,950.00
T-009	Brother MFC-7220	(TN-2025)	11	751.72	8,268.92
C-052	HP -CF333A	654 A Mananta	8	1,038.00	8,304.00
C-051	HP -CF331A	654 A Cyan	10	1,038.00	10,380.00
C-053	HP -CF332A	654 A Yellow	8	1,038.00	8,304.00
					396,203.72

Prepared by

Iyaa Mohamed Waheed

Sales Officer

Sales Department

2177

Sign:



Checked by (Requesting Department)

Mariyam Nishwa

Senior Admin Associate

Engagement & Administrative Support Department

1073

Sign:


 Mariyam Nishwa (May 21, 2025 15:08 GMT+5)

Verified by

Ahmed Samiu

Assitant Sales Manager

Sales Department

644

Sign:


 Ahmed Samiu (May 21, 2025 15:10 GMT+5)

Disposal Form

Final Audit Report

2025-05-22

Created:	2025-05-22
By:	sales@mwsc.com.mv sales@mwsc.com.mv (sales@mwsc.com.mv)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJceaLYrPxskd0M5cMpmPYd3xyaCtgR4a

"Disposal Form" History

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2025-05-22 - 5:09:58 AM GMT

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2025-05-22 - 5:15:14 AM GMT

 Email viewed by ahmed.samiu@mwsc.com.mv
2025-05-22 - 6:09:43 AM GMT

 Signer ahmed.samiu@mwsc.com.mv entered name at signing as Ahmed Samiu
2025-05-22 - 6:10:26 AM GMT

 Document e-signed by Ahmed Samiu (ahmed.samiu@mwsc.com.mv)
Signature Date: 2025-05-22 - 6:10:28 AM GMT - Time Source: server

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2025-05-22 - 6:10:31 AM GMT

 Email viewed by sameer@mwsc.com.mv
2025-05-22 - 7:48:32 AM GMT

 Signer sameer@mwsc.com.mv entered name at signing as Mohamed Sameer
2025-05-22 - 7:50:17 AM GMT

 Document e-signed by Mohamed Sameer (sameer@mwsc.com.mv)
Signature Date: 2025-05-22 - 7:50:19 AM GMT - Time Source: server

 Agreement completed.
2025-05-22 - 7:50:19 AM GMT



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Announcement on Gazette

Final Audit Report

2025-05-22

Created:	2025-05-22
By:	sales@mwsc.com.mv sales@mwsc.com.mv (sales@mwsc.com.mv)
Status:	Signed
Transaction ID:	CBJCHBCAABAAInxbxjmxBiFR5MPQD2S7ZleFR5if4jYU

"Announcement on Gazette" History

 Document created by sales@mwsc.com.mv sales@mwsc.com.mv (sales@mwsc.com.mv)
2025-05-22 - 9:43:10 AM GMT

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2025-05-22 - 9:43:51 AM GMT

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2025-05-22 - 1:28:02 PM GMT

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Signature Date: 2025-05-22 - 1:28:30 PM GMT - Time Source: server

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2025-05-22 - 1:28:30 PM GMT